



Tacoma Civil Service Board
Meeting Minutes

Date and Time: March 7, 2024, at 5:00 PM
Location: Council Chambers
Chair: Eric Hansen
Coordinator: Wendy Hobson

Call to Order:

Chair Hansen called the meeting to order at 5:00PM.

Roll Call: Chair Hansen and Board Members Klein, Sexton, and Ballentine were present. Vice Chair Wick was present via Zoom. City Attorney Martha Lantz was also present via Zoom.

Approval of February 1, 2024 minutes:

Board Member Sexton motioned to adopt minutes; Board Member Klein seconds the motion.

VOICE VOTE: 4 AYES, 0 NAYS, 0 ABS. THE MINUTES OF FEBRUARY 1, 2024, WERE APPROVED.

Approval of February 8, 2024, Special Meeting minutes:

Board Member Klein motioned to adopt minutes; Vice Chair Wick seconds the motion.

VOICE VOTE: 4 AYES, 0 NAYS, 0 ABS. THE MINUTES OF FEBRUARY 8, 2024, WERE APPROVED.

Approval of February 22, 2024, Special Meeting minutes:

Vice Chair Wick motioned to adopt minutes; Board Member Sexton seconds the motion.

VOICE VOTE: 4 AYES, 0 NAYS, 0 ABS. THE MINUTES OF FEBRUARY 22, 2024, WERE APPROVED.

Communication for Information:

Chair Hansen: States that the Board will hold a study session on the topic of classified and unclassified service after the meeting.

Human Resources Director Report and Requests:

Human Resources Director Fritz: Introduced herself and reminded the Board that the Annual State of the City Address will be held on March 28th, at Silas High School at 6:30pm. The City of Tacoma Charter Review Committee continues to meet to make the May 7th deadline to provide their final report and recommendations to the City Council.

Joanna Hambrick: Requested a Waiver of Residency Requirement for the Railway Conductor current eligibility list. She introduced Lori Daniels to speak about the position. Presently the list does not include any Tacoma residents. She reviewed the requirements for the position and answered questions from the Board regarding training and federal certifications.

Board Member Sexton: Motioned to approve the request for Waiver of Residency Requirement: Railway Conductor; Board Member Ballentine seconds the motion.

A VOICE VOTE WAS TAKEN: 4 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED

Marie Angel: Requested a Waiver of Residency Requirement for Andrea Moncada, IT Analyst, Senior. Her supervisor also spoke on her behalf and the important work that she does for the City.

Board Member Sexton: Motioned to approve the request for Waiver of Residency Requirement for Andrea Moncada, IT Analyst, Senior. Board Member Ballentine seconds the motion.

A VOICE VOTE WAS TAKEN: 4 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED

Meeting adjourned at 5:26pm

ATTEST:



Eric Hansen, Chair



Wendy Hobson, Coordinator